

**SOLICITATION NUMBER: M/OAA/DCHA/DOFDA-07-335**

ISSUANCE DATE: December 28, 2006

CLOSING DATE: January 31, 2007, 5:00 p.m. EST

SUBJECT: Solicitation for U.S. Personal Service Contractor for a Logistics Specialist in Washington, DC.

Ladies/Gentlemen:

The United States Government, represented by the U.S. Agency for International Development (USAID), is seeking applications (**Optional Form 612 only**) from qualified U.S. citizens to provide personal services as a Logistics Specialist under a personal services contract, as described in the attached solicitation.

Submittals shall be in accordance with the attached information at the place and time specified.

Applicants interested in applying for this position **MUST** submit the following materials:

- Complete and hand-signed federal form OF-612.
- Supplemental document specifically addressing the five (5) Quality Ranking Factors (QRFs) shown in the solicitation.

Incomplete or unsigned applications shall not be considered. These **signed** forms must be mailed, delivered, faxed, or emailed (email applications must be signed) to:

GlobalCorps  
1201 Pennsylvania Ave., NW, Suite 200  
Washington, DC 20004  
E-Mail Address: [logspec@globalcorps.com](mailto:logspec@globalcorps.com)  
Facsimile: (202) 315-3803 or (240) 465-0244

Applicants should retain for their records copies of all enclosures which accompany their applications. Any questions on this solicitation may be directed to:

Mike Jones or Amy Feldman  
Telephone Number: (202) 661-9366 or (202) 661-9377  
E-Mail Address: [logspec@globalcorps.com](mailto:logspec@globalcorps.com)  
Website: [www.globalcorps.com](http://www.globalcorps.com)  
Facsimile: (202) 315-3803 or (240) 465-0244

Sincerely,

Yvonne Wilson  
Contracting Officer

**Solicitation for a USPSC Logistics Specialist  
M/OAA/DCHA/DOFDA-07-335**

Solicitation for U.S. Personal Service Contractor (PSC) Logistics Specialist

- 1. SOLICITATION NO.:** M/OAA/DCHA/DOFDA-07-335
- 2. ISSUANCE DATE:** December 28, 2006
- 3. CLOSING DATE/TIME FOR RECEIPT OF APPLICATIONS:** January 31, 2007, 5:00 pm EST
- 4. POSITION TITLE:** Logistics Specialist
- 5. MARKET VALUE:** GS-12 (\$66,767 - \$86,801 per year). Final compensation will be negotiated within the listed market value based upon the candidate's past salary, work history and educational background. Candidates who live outside the Washington, D.C. area will be considered for employment but no relocation expenses will be reimbursed.
- 6. PERIOD OF PERFORMANCE:** 2 years, renewable up to 5 years
- 7. PLACE OF PERFORMANCE:** Washington, DC with possible travel as stated in the position description.

**8. STATEMENT OF WORK**

POSITION DESCRIPTION

BACKGROUND

The Logistics Unit is part of the Operations Division of the USAID Office of U.S. Foreign Disaster Assistance (OFDA). The core function of the Logistics Unit is to manage and execute all phases of the direct delivery of non-food humanitarian assistance, including the acquisition of commodities, and facilitating and coordinating transport and logistics arrangements. In addition, the Division maintains OFDA's worldwide stockpiles and maintains relationships with other governmental and non-governmental entities that are capable of supporting OFDA's execution of its humanitarian interventions.

INTRODUCTION

The Office of U.S. Foreign Disaster Assistance (OFDA) is the office within USAID that is responsible for providing non-food humanitarian assistance in response to international crises and disasters. OFDA is part of the Bureau for Democracy, Conflict, and Humanitarian Assistance (DCHA). OFDA is organized into three divisions, under the management of the Office of the Director. The Disaster Response and Mitigation Division (DRM) is responsible for coordinating with other organizations the provision of relief supplies and humanitarian assistance. DRM also devises, coordinates, and implements program strategies for a variety of natural and human caused disaster situations. DRM hires sector specialists to provide technical expertise in assessing the quality of disaster response. The Program Support Division provides programmatic and administrative support including budget/financial services, procurement planning, contracts and grants administration, and communication support for OFDA's Washington and field offices. The Operations Division (OPS) develops and manages logistical, operational, and technical support for disaster responses and administrative support to

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all offices and operations. OPS maintains readiness to respond to emergencies through several mechanisms, including managing Search and Rescue (SAR) Teams, Disaster Assistance Response Teams (DARTs), and Washington-based Response Management Teams (RMTs), to ensure OFDA's capacity to execute and coordinate USG humanitarian assistance and response to natural disasters and complex emergencies.

**OBJECTIVE**

The Logistics Unit requires a Logistics Specialist to strengthen its capacity to provide prompt, effective services in the areas of logistical management and support.

**9. CORE FUNCTIONAL AREAS OF RESPONSIBILITY**

**DUTIES AND RESPONSIBILITIES**

The Logistics Specialist will be a part of the Logistics Unit within the Operations Division. This position will, on occasion, require weekend work and overseas travel. Overseas travel could be up to 40 percent of the time.

The Logistics Specialist will provide support for various operational aspects of the Operations Division. With limited guidance from and limited supervision of, the Logistics Unit Leader, the Logistics Specialist will:

- Plan, coordinate, manage, execute and report on all logistics actions and functions required to support all OFDA emergency response missions worldwide;
- Manage and coordinate actions by USAID, Department of Defense (DOD), and commercial transport managers to ensure that OFDA response objectives are efficiently met;
- Monitor progress to meet logistical needs; evaluate plans for feasibility, effectiveness, efficiency and economy; develop alternative methods to achieve goals in a wide variety of work operations;
- Coordinate with OFDA/DRM to plan logistics responses to declared disasters, including airlift, sealift, and local purchase of disaster relief supplies;
- Assess capabilities of local infrastructure to handle emergency needs;
- Implement and maintain complete information tracking system that contains specific, accurate data about logistical responses and on quantities of material dispatched for specific disasters;
- Provide support to the Regional Team Leader in the areas of communications, reporting, logistics advice, and other support as deemed necessary;
- Inventory, assess, manage and coordinate worldwide disaster relief stockpiles; independently conduct the annual inspection and physical inventory of the OFDA stockpiles in accordance with USAID policy and regulations;
- Direct stockpile managers to deliver commodities to appropriate seaport or airport within designated time frame;
- Initiate new procurement actions and modifications to existing awards utilizing USAID's financial and acquisition systems;
- Maintain a computerized Management Information System that produces reports and provides accountability for inventory management, replacement, transportation, commodity dispatch, disposal, and total control of every aspect of handling, storage, and warehouse operations;

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- Represent OFDA in biannual review of program performance of Air Force Contracting Augmentation Program (AFCAP) and negotiate award fees based on results of performance reviews;
- Provide logistics support to field personnel, including the specification, procurement, receipt, storage, and transportation of and accountability for all DART support items, including individual support kits, vehicles, meals-ready-to-eat (MREs), and office support kits;
- Become certified and serve as a Cognizant Technical Officer (CTO) for acquisition and assistance awards;
- Serve as Acting Logistics Unit Leader in the leader's absence;
- Serve on DARTs which will require immediate (within 24 hours) deployment overseas for an extended period of time;
- Serve as a member of the Washington-based RMT, which coordinates administrative and logistics support to DARTs deployed in response to disasters. Duties on the RMT will vary;
- Serve as DCHA/OFDA duty officer on a rotational basis.

**SUPERVISORY RELATIONSHIP:**

The Logistics Specialist works under the supervision of and reports directly to the Logistics Unit Leader or his/her designee.

**SUPERVISORY CONTROLS:**

The Logistics Unit Leader will set overall objectives. The employee and the supervisor together will develop deadlines, projects, and work to be accomplished.

**10. PHYSICAL DEMANDS**

The work is generally sedentary and does not pose undue physical demands. During deployment on Disaster Assistance Response Teams (DARTs) (if required), and during site visits, there may be some additional physical exertion including long periods of standing, walking over rough terrain, or carrying of moderately heavy items (less than 50 pounds).

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**11. WORK ENVIRONMENT**

Work is primarily performed in an office setting. During deployment on Disaster Assistance Response Teams (DARTs) (if required), and during site visits, the work may additionally involve special safety and/or security precautions, wearing of protective equipment, and exposure to severe weather conditions.

**12. START DATE:** Immediately, once necessary clearances are obtained.

**13. POINT OF CONTACT:** See Cover Letter.

**EDUCATION/EXPERIENCE REQUIRED FOR THIS POSITION**

(Determines basic eligibility for the position. Applicants who do not meet all of education and experience factors are considered NOT qualified for the position.)

Bachelor's degree with significant study in or pertinent to the specialized field (including, but not limited to, international relations, management, or logistics operations) and five (5) years of relevant experience working in the military, in government, an international organization, or a business setting, one (1) year of which should be logistics operations experience in a disaster environment. Experience must include on-the-ground field experience in needs assessment, analysis, emergency relief program operations, or post-emergency rehabilitation.

**OR**

Master's degree with significant study in or pertinent to the specialized field (including, but not limited to, international relations, management, or logistics operations) and at least four (4) years of relevant experience working in the military, in government, an international organization, or a business setting, one (1) year of which should be logistics operations experience in a disaster environment. Experience must include on-the-ground field experience in needs assessment, analysis, emergency relief program operations, or post-emergency rehabilitation.

**SELECTION FACTORS**

(Determines basic eligibility for the position. Applicants who do not meet all of the selection factors are considered NOT qualified for the position.)

- Applicant is a U.S. Citizen;
- Complete and hand-signed federal form OF-612 submitted;
- Supplemental document specifically addressing the Quality Ranking Factors (QRFs) submitted;
- Ability to obtain a SECRET level security clearance;
- Ability to obtain a Department of State medical clearance;
- Satisfactory verification of academic credentials.

**QUALITY RANKING FACTORS (QRFs)**

(Used to determine the competitive ranking of qualified applicants in comparison to other applicants.)

QRF #1            Discuss two examples of your personal experience arranging and coordinating multi-modal transportation of commodities;

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- QRF #2 Describe two examples of your personal experience in acquisition and warehouse management of commodities and supplies;
- QRF #3 Describe five key considerations when arranging the delivery of commodities to international locations;
- QRF #4 Describe your experience in conducting logistics activities under disaster or emergency conditions; and
- QRF #5 Describe your experience in dealing with foreign governments, U.S. Government agencies, International Organizations (IOs), and Non-Governmental Organizations (NGOs) while conducting logistical activities.

**BASIS OF RATING:** Applicants who meet the Education/Experience required for this position and the Selection Factors will be further evaluated based on scoring of the Quality Ranking Factor (QRF) responses. Those applicants determined to be competitively ranked may also be evaluated on interview performance and satisfactory professional reference checks.

Applicants are required to address each of the QRFs on a separate sheet describing specifically and accurately what experience, training, education and/or awards they have received that are relevant to each factor. Be sure to include your name and the announcement number at the top of each additional page. Failure to address the selection and/or Quality Ranking Factors may result in your not receiving credit for all of your pertinent experience, education, training and/or awards.

**The Applicant Rating System is as Follows:**

QRFs have been assigned the following points:

- QRF #1 – 10 points
- QRF #2 – 10 points
- QRF #3 – 10 points
- QRF #4 – 10 points
- QRF #5 – 10 points

Interview Performance – 30 points

Satisfactory Professional Reference Checks – 20 points

**Total Possible Points: 100**

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**APPLYING:**

Applications must be received by the closing date and time at the address specified in the cover letter.

Qualified individuals are **required** to submit:

1. A complete U.S. Government Optional Form 612 with hand-written signature (downloadable forms are available on the USAID website, [http://www.usaid.gov/procurement\\_bus\\_opp/procurement/forms](http://www.usaid.gov/procurement_bus_opp/procurement/forms) or internet <http://fillform.gsa.gov> or at Federal offices) or [www.globalcorps.com](http://www.globalcorps.com).
2. A supplemental document specifically addressing the five (5) Quality Ranking Factors (QRFs) shown in the solicitation.

To ensure consideration of applications for the intended position, please reference the solicitation number on your application, and as the subject line in any cover letter.

**DOCUMENT SUBMITTALS**

**Via mail:** GlobalCorps, 1201 Pennsylvania Ave. NW, Suite 200, Washington, DC 20004

**Via facsimile:** (202) 315-3803 or (240) 465-0244

**Via email:** [logspec@globalcorps.com](mailto:logspec@globalcorps.com)

The most qualified candidates may be interviewed and required to provide a writing sample. OFDA will not pay for any expenses associated with the interviews. Professional references and academic credentials will be evaluated for applicants being considered for selection.

**NOTE:** If a temporary secret security clearance is not obtained within nine months, the offer may be rescinded.

**NOTE:** The incumbent must obtain Department of State medical clearance within six months after award. If medical clearance is not obtained within this period, USAID will terminate the contract at the convenience of the government.

**NOTE REGARDING GOVERNMENT OBLIGATIONS FOR THIS SOLICITATION**

This solicitation in no way obligates USAID to award a PSC contract, nor does it commit USAID to pay any cost incurred in the preparation and submission of the application.

**NOTE REGARDING DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBERS**

All individuals contracted as US PSCs are required to have a DUNS Number. USAID will provide a generic DUNS Number and PSCs are not required to register with CCR.

For general information about DUNS Numbers, please refer to FAR Clause 52.204-6, Data Universal Numbering System (DUNS) Number (10/2003)

[http://acquisition.gov/comp/far/current/html/52\\_200\\_206.html#wp1137568](http://acquisition.gov/comp/far/current/html/52_200_206.html#wp1137568)

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**LIST OF REQUIRED FORMS FOR PSCs**

Forms outlined below can found at:

<http://www.usaid.gov/forms/> or at <http://www.forms.gov/bgfPortal/citizen.portal>

1. Optional Form 612.
2. Medical History and Examination Form (DS-1843). \*\*
3. Questionnaire for Sensitive Positions (for National Security) (SF-86), or \*\*
4. Questionnaire for Non-Sensitive Positions (SF-85). \*\*
5. Finger Print Card (FD-258). \*\*
6. Employment Eligibility Verification (I-9 Form). \*\*

\*\* Forms 2 through 6 shall be completed **ONLY** upon the advice of the Contracting Officer that an applicant is the successful candidate for the job.

**CONTRACT INFORMATION BULLETINS (CIBs) and ACQUISITION & ASSISTANCE POLICY DIRECTIVES (AAPDs) PERTAINING TO PSCs**

CIBs and AAPDs contain changes to USAID policy and General Provisions in USAID regulations and contracts. Please refer to

[http://www.usaid.gov/business/business\\_opportunities/cib/subject.html#psc](http://www.usaid.gov/business/business_opportunities/cib/subject.html#psc)

to determine which CIBs and AAPDs apply to this contract.

**AAPD 06-10 – PSC MEDICAL PAYMENT RESPONSIBILITY**

AAPD No. 06-10 is hereby incorporated as Attachment 1 to the solicitation.

**AAPD-06-12 – HOMELAND SECURITY PRESIDENTIAL DIRECTIVE-12 (HSPD-12) IMPLEMENTATION**

AAPD-06-12 is hereby incorporated as Attachment 2 to the solicitation. As directed in AAPD-06-12, the required reference to Federal Acquisition Regulation (FAR) Clause 52.204-9, is also shown in Attachment 2.

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**BENEFITS/ALLOWANCES:**

As a matter of policy, and as appropriate, a PSC is normally authorized the following benefits and allowances:

BENEFITS:

Employer's FICA Contribution  
Contribution toward Health & Life Insurance  
Pay Comparability Adjustment  
Annual Increase  
Eligibility for Worker's Compensation  
Annual & Sick Leave

ALLOWANCES (if Applicable).\*

- (A) Temporary Lodging Allowance (Section 120).
- (B) Living Quarters Allowance (Section 130).
- (C) Post Allowance (Section 220).
- (D) Supplemental Post Allowance (Section 230).
- (E) Separate Maintenance Allowance (Section 260).
- (F) Education Allowance (Section 270).
- (G) Education Travel (Section 280).
- (H) Post Differential (Chapter 500).
- (I) Payments during Evacuation/Authorized Departure (Section 600), and
- (J) Danger Pay (Section 650).

\* Standardized Regulations (Government Civilians Foreign Areas).

FEDERAL TAXES: USPSCs are required to pay Federal Income Taxes, FICA, and Medicare

ALL QUALIFIED APPLICANTS WILL BE CONSIDERED REGARDLESS OF AGE, RACE, COLOR, SEX, CREED, NATIONAL ORIGIN, LAWFUL POLITICAL AFFILIATION, NON-DISQUALIFYING HANDICAP, MARITAL STATUS, SEXUAL ORIENTATION, AFFILIATION WITH AN EMPLOYEE ORGANIZATION, OR OTHER NON-MERIT FACTOR.

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**ATTACHMENT 1**

**ACQUISITION & ASSISTANCE POLICY DIRECTIVE (AAPD) NO. 06-10  
PSC MEDICAL EXPENSE PAYMENT RESPONSIBILITY**

General Provision 22, MEDICAL EXPENSE PAYMENT RESPONSIBILITY  
(OCTOBER 2006)

(a) Definitions. Terms used in this General Provision are defined in 16  
FAM 116 available at <http://www.foia.state.gov/REGS/fams.asp?level=2&id=59&fam=0> .

Note: personal services contractors are not eligible to participate in the Federal  
Employees Health Programs.

(b) The regulations in the Foreign Affairs Manual, Volume 16, Chapter 520 (16 FAM  
520), Responsibility for Payment of Medical Expenses, apply to this contract, except as  
stated below. The contractor and each eligible family member are strongly encouraged  
to obtain health insurance that covers this assignment. Nothing in this provision  
supersedes or contradicts any other term or provision in this contract that pertains to  
insurance or medical costs, except that section (e) supplements General Provision 25.  
“MEDICAL EVACUATION (MEDEVAC) SERVICES.”

(c) When the contractor or eligible family member is covered by health insurance, that  
insurance is the primary payer for medical services provided to that contractor or eligible  
family member(s) both in the United States and abroad. The primary insurer’s liability is  
determined by the terms, conditions, limitations, and exclusions of the insurance policy.  
When the contractor or eligible family member is not covered by health insurance, the  
contractor is the primary payer for the total amount of medical costs incurred and the  
U.S. Government has no payment obligation (see paragraph (f) of this provision).

(d) USAID serves as a secondary payer for medical expenses of the contractor and  
eligible family members who are covered by health insurance, where the following  
conditions are met:

(1) The illness, injury, or medical condition giving rise to the expense is incurred, caused,  
or materially aggravated while the eligible individual is stationed or assigned abroad;

(2) The illness, injury, or medical condition giving rise to the expense required or  
requires hospitalization and the expense is directly related to the treatment of such  
illness, injury, or medical condition, including obstetrical care; and

(3) The Office of Medical Services (M/MED) or a Foreign Service medical provider  
(FSMP) determines that the treatment is appropriate for, and directly related to, the  
illness, injury, or medical condition.

(e) The Mission Director may, on the advice of M/MED or an FSMP at post, authorize  
medical travel for the contractor or an eligible family member in accordance with the  
General Provision 10, Travel and Transportation Expenses (July 1993), section  
(i)entitled “Emergency and Irregular Travel and Transportation.” In the event of a  
medical emergency, when time does not permit consultation, the Mission Director may  
issue a Travel Authorization Form or Medical Services Authorization Form DS-3067,

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provided that the FSMP or Post Medical Advisor (PMA) is notified as soon as possible following such an issuance. The contractor must promptly file a claim with his or her medevac insurance provider and repay to USAID any amount the medevac insurer pays for medical travel, up to the amount USAID paid under this section. The contractor must repay USAID for medical costs paid by the medevac insurer in accordance with sections (f) and (g) below. In order for medical travel to be an allowable cost under General Provision 10, the contractor must provide USAID written evidence that medevac insurance does not cover these medical travel costs.

(f) If the contractor or eligible family member is not covered by primary health insurance, the contractor is the primary payer for the total amount of medical costs incurred. In the event of a medical emergency, the Medical and Health Program may authorize issuance of Form DS-3067, Authorization for Medical Services for Employees and/or Dependents, to secure admission to a hospital located abroad for the uninsured contractor or eligible family member. In that case, the contractor will be required to reimburse USAID in full for funds advanced by USAID pursuant to the issuance of the authorization. The contractor may reimburse USAID directly or USAID may offset the cost from the contractor's invoice payments under this contract, any other contract the individual has with the U.S. Government, or through any other available debt collection mechanism.

(g) When USAID pays medical expenses (e.g., pursuant to Form DS-3067, Authorization for Medical Services for Employees and/or Dependents), repayment must be made to USAID either by insurance payment or directly by the contractor, except for the amount of such expenses USAID is obligated to pay under this provision. The Contracting Officer will determine the repayment amount in accordance with the terms of this provision and the policies and procedures for employees contained in 16 FAM 521. When USAID pays the medical expenses, including medical travel costs (see section (e) above), of an individual (either the contractor or an eligible family member) who is covered by insurance, that individual promptly must claim his or her benefits under any applicable insurance policy or policies. As soon as the individual receives the insurance payment, the contractor must reimburse USAID for the full amount that USAID paid on the individual's behalf or the repayment amount determined by the Contracting Officer in accordance with this paragraph, whichever is less. If an individual is not covered by insurance, the contractor must reimburse USAID for the entire amount of all medical expenses and any travel costs the contractor receives from his/her medevac provider.

(h) In the event that the contractor or eligible family member fails to recover insurance payments or transfer the amount of such payments to USAID within 90 days, USAID will take appropriate action to collect the payments due, unless such failure is for reasons beyond the control of the USPSC/dependent.

(i) Before departing post or terminating the contract, the contractor must settle all medical expense and medical travel costs. If the contractor is insured, he or she must provide proof to the Contracting Officer that those insurance claims have been submitted to the insurance carrier(s) and sign a repayment agreement to repay to USAID any amounts paid by the insurance carrier(s).

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**ATTACHMENT 2**

**ACQUISITION & ASSISTANCE POLICY DIRECTIVE (AAPD) NO. 06-12  
HOMELAND SECURITY PRESIDENTIAL DIRECTIVE-12 (HSPD-12)  
IMPLEMENTATION**

**FAR Clause 52.204-9            Personal Identity Verification of Contractor Personnel.**

As prescribed in 4.1301, insert the following clause:

Personal Identity Verification of Contractor Personnel (Nov. 2006)

(a) The Contractor shall comply with agency personal identity verification procedures identified in the contract that implement Homeland Security Presidential Directive-12 (HSPD-12), Office of Management and Budget (OMB) guidance M-05-24, as amended, and Federal Information Processing Standards Publication (FIPS PUB) Number 201, as amended.

(b) The Contractor shall insert this clause in all subcontracts when the subcontractor is required to have routine physical access to a Federally-controlled facility and/or routine access to a Federally-controlled information system.

(End of clause)

**Homeland Security Presidential Directive-12 (HSPD-12) (September 2006)**

In response to the general threat of unauthorized access to federal facilities and information systems, the President issued Homeland Security Presidential Directive-12 (HSPD-12). HSPD-12 requires all Federal agencies to use a common Personal Identity Verification (PIV) standard when identifying and issuing access rights to users of Federally-controlled facilities and/or Federal Information Systems. USAID will begin issuing HSPS-12 "smart card" IDs to applicable contracts, using a phased approach. Effective October 27, 2006, USAID will begin issuing new "smart card" IDs to new contractors (and new contractor employees) requiring routine access to USAID controlled facilities and/or access to USAID's information systems. USAID will begin issuance of the new smart card IDs to existing contractors (and existing contractor employees) on October 27, 2007. (Exceptions would include those situations where an existing contractor (or contractor employee) loses or damages his/her existing ID and would need a replacement ID prior to October 27, 2007.) In those situations, the existing contractor (or contractor employee) would need to follow the PIV processes described below, and be issued one of the new smart cards.)

Accordingly, before a contractor (including a PSC\* or a contractor employee) may obtain a USAID ID (new or replacement) authorizing him/her routine access to USAID facilities, or logical access to USAID's information systems, the individual must provide two forms of identity source documents in original form and a passport size photo. One identity source document must be a valid Federal or state government-issued picture ID. (Overseas foreign nationals must comply with the requirements of the Regional Security Office.) USAID/W contractors must contact the USAID Security Office to obtain the list of acceptable forms of documentation, and contractors working in overseas Missions must obtain the acceptable documentation list from the Regional Security Officer. Submission of these documents, and related background checks, are mandatory in order for the contractor to receive a building access ID, and before access will be granted to any of USAID's information systems. All contractors must physically present these two source documents for identity proofing at their USAID/W or Mission Security

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Briefing. The contractor or his/her Facility Security Officer must return any issued building access ID and remote authentication token to USAID custody upon termination of the individual's employment with the contractor or completion of the contract, whichever occurs first.

The contractor must comply with all applicable HSPD-12 and PIV procedures as described above, and any subsequent USAID or government-wide HSPS-12 and PIV procedures/policies, including any subsequent related USAID General Notices, Office of Security Directives and/or Automated Directives System (ADS) policy directives and required procedures. This includes HSPD-12 procedures established in USAID/W and those procedures established by the overseas Regional Security Office.

In the event of inconsistencies between this clause and the later issued Agency or government-wide HSPD-12 guidance, the most recent issued guidance should take precedence, unless otherwise instructed by the Contracting Officer.

The contractor is required to include this clause in any subcontracts that require the subcontractor or subcontractor employee to have routine physical access to USAID space or logical access to USAID's information systems.